



THE COVES GOVERNING BODY NPC
ASSOCIATION INCORPORATED UNDER SECTION 21 COMPANY
REGISTRATION NUMBER: 2003/010909/08

P.O. Box 973, Broederstroom, 0240
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15 May 2020

RE: Alert Level 4 of the National Lockdown Period – Gazetted Regulations and Procedures

Dear Covers,

Firstly would like to thank all the residents for adhering to these life-changing regulations. It is nice to see residents out of their homes in the mornings enjoying the estate, even though the time for being out is limited.

Whilst we understand that the lockdown period is taxing on us all, adhering to the regulations as issued by Government is essential for the prevention of the spread of the Coronavirus.

We would like to take this opportunity to revisit some of the Alert Level 4 Regulations, and the way it has been implemented by The Coves.

1. Visitors

- Social visits are not permitted during the Alert Level 4 of the National Lockdown.
- No visitors are permitted to access the estate during this period as the movement of individuals is only permitted for essential services individuals who have the required permits.

2. Walking, running and cycling

- Walking, running or cycling will be allowed daily from 06h00 – 09h00; within a 5km radius of your residence.
- This cannot be done in groups.
- You are welcome to make use of all roads, dirt roads, hiking trails, etc.
- All Coves' common facilities remain close – e.g. swimming pools, tennis courts, slipway, bird hide, etc.

For the remainder of the day, the current status quo applies – you will be confined to your residence.

3. Curfew

- Every person is confined to his or her place of residence from **20h00 – 05h00** daily, except where a person has been granted a permit to perform an essential service or permitted service as listed in Annexure D (of the national regulations) or is attending to a security or medical emergency.
- Please ensure you have the correct paperwork, permits and additional permission for travelling after 20h00.

4. Staff Permitted

- Only live-in staff; and staff providing care to the sick, mentally ill, elderly, people with disabilities and children will be permitted to access the estate.

- In order to grant access for the above-mentioned individuals providing an essential or permitted service, the staff member must have a permit which corresponds with Form 2 of Annexure A of the Alert Level 4 Government Gazette Regulations.
- Approved businesses within The Coves that are allowed to operate under Alert Level 4, who require access for employee's, can contact our offices for assistance to ensure the correct paperwork is submitted.

5. Service providers/contractors permitted to perform an essential service in The Coves

- Only services providers and contractors who are permitted to perform an essential or permitted service will be granted access to the estate and be permitted to operate within the estate.
- They will be required to have the correct paperwork to gain access (The company's CIPC certificate and Essential Service permits).

6. Deliveries Permitted and Paperwork Required

- We encourage deliveries to be granted access to enter the estate, and not for residents to collect at the gate.
- Deliveries can only be permitted to access to the estate if the company has the required permits to operate as an essential or permitted service. The same paperwork will be required as listed under point 5 above.

7. Moving in and out

- Moving in and out of a property has been permitted between the 7th of May 2020 and the 7th of June 2020.
- The relevant documentation will be required to permit access and egress of vehicles transporting individuals goods into and off of the estate – please contact helpdesk@thecoves.co.za for more information or assistance.
- The normal Coves “move-in” procedures still apply – gate access registration, pet registrations, etc.

In addition to the Government Gazetted Regulations, please note that The Coves Code of Conduct and Rules still apply and we would like to bring the following to your attention in this regard:

1. Pets

- We would like to remind residents of the following guidelines:

13.4. CONTROL OF PETS

- 13.4.1. Dogs are to be restricted to the property of the resident. Dogs must be on a controlled leash when off the resident's property. Dogs must be under the control of the owner at all times.
- 13.4.2. Regular or nuisance barking, particularly at night, is not permitted and must be managed by the owner.
- 13.4.3. Any excrement on roads, paths, and sidewalks and the dog run must be collected immediately by the owner, bagged and placed in the bins provided.
- 13.4.4. Cats may not be a nuisance to other residents.

The Coves Management would like to request that pets excrement is collected immediately by the owner, bagged and placed in the bins provided and not left on the estate's roads, paths and sidewalks. Let's keep our estate clean for all to enjoy.

Furthermore, we would like to confirm that The Coves Governing Body is registered as an essential service with CIPC to operate during Lockdown. Please see The Coves essential services details attached as reference.

We are aware that certain provinces will be moved to Alert Level 3 of the National Lockdown and will update our comms/procedures as soon as any new regulations are Gazetted.

Please be reminded that The Oaks is offering a home food delivery service which will operate between 11h00 – 19h00 and you can contact 064 537 2723 to place your orders.

Queries can be submitted to community@thecoves.co.za.

We trust that you are all well and keeping safe!

Kind Regards

The Coves Board of Directors

Directors

A McGregor, A Shannon, D Keeling, G Esterhuizen, J Barnard, J Fourie (Chairman),
K Pettey, M Fikkert, M Masemola, T Hutton

The Coves Governing Body NPC

Company Registration Number : 2003/010909/08

Essential Services

The primary mandate of the Company is to provide an essential service to its members as a “mini-municipality” within the confines of the by-laws of the Madibeng Municipality; the provincial laws of the North West Province as well as the Laws of South Africa.

The company carries, in broad terms of its MOI, legal obligations to manage, protect and promote its common areas/assets; infrastructure; facilities; fauna and flora in an ecologically responsible manner; aesthetics and ensure the safety and well-being of all. Our MOI addresses numerous other points more specifically.

DISASTER MANAGEMENT ACT, 2002, REGULATIONS ISSUED IN TERMS OF SECTION 27(2) OF THE DISASTER MANAGEMENT ACT, 2002 – **ANNEXURE “D” ESSENTIAL SERVICES.**

In terms of the above primary mandate, it’s obligations and the Act referred to above, the Company renders an Essential Service and Support Function for the provision of essential services under the following Sections of **Annexure D – Essential Services.**

- **Section 1 – Agriculture, Hunting, Forestry and Fishing**

The company,

- controls & maintains the pivots and pivot points.
- actively farms and sells Cerisea as in joint cooperation with local farmers.
- provides suitable clearances and areas for recreational fishing in the Hartebeespoort dam.

- **Section 3.1(A)(ii) – The Payments Environment**

The company,

- controls & maintains budget expenses, including payroll matters.
- orders & makes payments to suppliers for consumables/parts/equipment necessary for the provision of essential services and critical maintenance.
- maintains contractual payments to outsourced service providers.
- maintains statutory payments.

- **Section 6 – Water, Fuel, Supply & Maintenance**

The company,

- extracts water from its own boreholes, stores in bulk and reticulates to homes within the Estate.
- buys fuel in bulk, store’s and supply’s fuel for plant and machinery used for the provision of essential services.
- maintains critical maintenance of plant & machinery used for the provision of essential services.

- **Section 8 – Essential Municipal Services**

The company,

- supplies water to 350+ households.
- provides a waste removal service.
- provides and maintains two sewerage plants, three sewer pump stations.

– provides an underground ducting system for essential communication connection to homes.

- **Section 11 – Wildlife Management, Anti-poaching, Animal Care & Veterinary Services**

The company,

– holds, cares, secures and manages game and preserves other wildlife (animals) on site, and in accordance with a broader environmental plan.

- **Section 14 – Cleaning, Sanitation, Pest Control, Sewerage, Waste & Refuse Removal Services**

The company,

- maintains & cleans in excess of 15km in total of streets within the Estate.
- provides a full sewerage plant and reticulation system for the community and common buildings totalling more than 350+ individual buildings.
- maintains a stormwater drainage reticulation system in total of more than 20km.
- provides a full waste & refuse service to more than 350 individual users.
- provides sanitation products and services as required and in compliance with regulations.

- **Section 19 – Private Security Services**

The company,

- provides a fully outsourced private Security Service for the estate comprising of 350+ buildings/homes, common property/buildings, amenities, gate access, security perimeter fence of 5km in length.
- our Security team operates under their own essential services permit.
- our team provides certain security related maintenance and admin functions.

- **Section 32 – Critical Maintenance that cannot be delayed for more than 21-days and Essential to Resume Operations**

The company,

- does constant maintenance and repairs to essential plant & machinery (electricity-, water-, sewerage reticulation).
- does constant clearing and maintenance of the electric perimeter security fences.
- does constant maintenance and repairs to essential equipment (electric security access control, communication equipment, static fibre communication stations).
- does constant maintenance and repairs to major generators to ensure uninterrupted supply of electricity for security systems during Eskom power failures (access control, perimeter anomaly detection, CCTV cameras and night time security illumination), pumps for constant water supply, sewerage water pumps, cutter pumps and blowers for constant sewerage plant function).

- **Section 35 – Information and Communication for Essential Services**

- The company provides a continuous company-to-member and vice-versa information and communication service for 350+ members of The Coves Governing Body in terms of constant communication on personal levy and utility account matters, company management rules and related company issues. The company records, and communications are archived on site and are readily available if needed for referencing.

The above shows clearly that the company runs an Essential Service to its community and the administration office runs in inseparable tandem support of the essential services provided.

Kind Regards

The Coves Management