



APPLICATION TO HOST AN EVENT/FUNCTION

NB:

- 1) **PLEASE NOTE THAT THIS APPLICATION MUST BE RECEIVED BY MANAGEMENT, AT LEAST 48 HOURS PRIOR TO THE DATE OF THE PLANNED ACTIVITY AS THE ACTIVITIES AND VENUE STILL NEEDS TO BE APPROVED. EVENTS WITH MORE THAN 20 PERSONS AND OWN CATERING WILL BE HELD AT THE WATERFRONT**

APPLICANT'S NAME:

CONTACT PERSON:

HOME ADDRESS:

TELEPHONE:

FAX:

E-MAIL:

VENUE:

DATE OF FUNCTION:20.....

TIME OF FUNCTION:

PREPARATION/DISMANTLING DATES:

MAXIMUM PERSONS EXPECTED TO ATTEND EVENT:

SIGNATURE:

7. GENERAL CONDUCT

7.1. To preserve and enhance the residential amenity and lifestyle within The Coves, all residents shall always behave and conduct themselves in a considerate, reasonable and civilized manner, and shall avoid causing inconvenience or nuisance to other residents.

7.2. All owners take full responsibility for all the actions and behaviour of their family members, visitors, tenants, employees, contractors and anyone else that they may have invited to The Coves.

7.3. Residents must ensure that their children as well as the children of members of their household, family, visitors, employees and guests do not pose a safety threat to themselves or to any other person or driver in the Estate.

7.4. Reckless endangerment or abuse to persons, whether it be other residents or The Coves employees, appointed Agents or Contractors, or damage to property will not be tolerated.



7.5. Persons damaging any of the Company's property and/or facilities will be liable for the costs of repair/replacement/damages and such costs will be billed to the levy account of the member concerned. Penalties will also apply.

7.6. Leave our open spaces in pristine condition. Pick up after yourself – and if someone else has not done so assist us all by picking up after them.

7.9. No camping is allowed within the Estate.

7.10. No fires or braais are permitted on common areas except where braai areas are provided at the waterfront and clubhouse.

7.11. FACILITIES

i. Use of the facilities by guests without the owner/tenant being present is not permitted.

ii. Young children must be supervised by their parents when using these facilities.

iii. No animals are allowed inside the facilities.

iv. Should an owner wish to hold a function (20 people or more) on The Coves common property, permission must be obtained from the administration office, 48 hours before the function takes place. Be considerate of other residents' right to use the facilities.

v. If the Company is of the opinion that extra security is required for any function hosted by a member, such extra security at the discretion of the Company, will be employed and the costs associated will be billed to the levy account of the member concerned.

vi. The communal area as well as the ablution facilities must be left clean and tidy. Additional costs for the cleaning of these areas will be charged to the levy account of the member concerned.

General rules

1. Can't make use of Bistro facilities and allocated areas
2. You are responsible for cleaning the area after the function
3. Should you require additional tables and chairs, please contact admin@thecoves.co.za to rent some for the day.

Coves Management

APPROVED / NOT APPROVED

Date